2001 CAP Congress
University of Victoria
June 19^{th}, 2001

Annual Meeting
of the
Division of Particle Physics

Minutes

by F.Corriveau, Chair

Activities

- See the slide for details of the report
- The organization of the PPD sessions went smoothly
- Three proposals were put forward by the Chair:
  1) Support conferences?
  2) Set up a Particle Physics thesis prize?
  3) Improve membership? (see extra slide and below)
- The main comments were:
  1) Can only be very small, hence not significant
  2) By far much preferred, had been proposed a few years back, addresses the students (who can't belong to IPP), would also have a large awareness impact, strongly recommended
     A proposal draft can be found on the next page
  3) Encourage your colleagues to personally join PPD

Finances

See slide: ~560$ net per year income.

Membership

See slide: less than one-third of the combined IPP and PPD communities are members of both.

Election

See slide for the procedure followed. Manuela Vincter (Alberta) was unanimously elected as new PPD Vice-Chair. Scott Menary (York) was thanked as Past-Chair and Tom Mattison (UBC) is the new Chair.

A.O.B.

none

PPD Thesis Prize

(proposal draft)

A thesis prize should be set up and awarded yearly at the CAP Congress to the particle physics student having submitted the best Ph.D. thesis in the previous calendar year.

Goals

- Encourage students in the field
- Promote awareness of their work
- Further advertise activities of the groups to the community

Rules

1) The thesis must have been submitted at the local university during the previous calendar year
2) The date is the official university internal submission date .. (please somebody remind me of the best date and the proper wording for this!)
3) Submission to the PPD jury should occur by the end of February
4) A letter by the thesis supervisor should accompany the submission.
5) There should be at least five (5) submitted thesis for the prize to be given.
6) Four (4) copies of the thesis should be submitted. (allow e-copy?)
7) The PPD jury of four (4) should be formed by the current Chair and the previous 3 Chairs, and be led by the current Past-Chair.
8) The prize (400$?) would be awarded at the following Annual Meeting of the Division at the CAP Congress.
9) The winner should agree to attend the Congress if selected.
10) In case of a draw, the prize could be split at most in two.

Implementation Steps

- Check with CAP that this is possible and allowed (done)
- Circulate the draft among the members (September 2001)
- The PPD jury should collect all comments and corrections, and finalize this document (November 2001)
- The PPD jury should advertize to all members of the PPD and IPP communities (December 2001)